Expression of Interest (EoI)
For Vendor Enlistment
Research, Training and Management (RTM) International

Invited by: Research, Training and Management (RTM) International
581, Shewrapara, Mirpur, Dhaka

Contact Person: Director (Administration and Finance)

Telephone: 880-2- 8034814, 9015726

Dhaka: RTM Complex, 581, Shewrapara, Begum Rokeya Sharoni, Mirpur, Dhaka-1216, Bangladesh, Tel: + 88 02 8034814, 9015726, Fax: +88 02 8034638

Sylhet: TB Gate, Shahi Eidgah, Tultikar Union, Sadar Upazila, Bangladesh

Expression of Interest (EoI) for Vendor Enlistment

Vendor Information Form

1. **Name of Organization:**

2. **Nature of Business:**

3. **Owner’s Name:**

4. **Present Address:**

5. **Address as T/L:**

6. **Key contact person:**
   a. **Full Name:**
   b. **Designation:**
   c. **Contact No:**

7. **Years of experience In the business:**

8. **Official telephone no:**

9. **Official Fax No: (If any)**

10. **Official E-mail address:**

11. **Trade License No.:**

12. **TIN No.:**

13. **VAT Registration No.:**

14. **Other experiences (If any):**
15. References of other organizations worked with:

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<tr>
<th>Sl. No.</th>
<th>Name of the Focal Person &amp; Contact Number</th>
<th>Designation</th>
<th>Company Name</th>
<th>Address</th>
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16. Attachment:
   a. Trade License copy: [ ] Attached.
   b. TIN certificate Copy: [ ] Attached.
   c. VAT registration certificate Copy: [ ] Attached.

17. Please (✓) in the following Table based on your interest to bid:

   - [ ] a. General Supplies (Stationeries, Office Supplies & Training Materials).
   - [ ] b. Printing, Publications and Books.
   - [ ] c. Travel agencies.
   - [ ] d. Transport service, carrying service, vehicle rental service.
   - [ ] e. Catering/ Food Supplies.
   - [ ] f. Readymade Garments.
   - [ ] g. Emergency Supplies.
   - [ ] h. Medical Equipment.
   - [ ] i. Medical Supplies.
   - [ ] j. Medicine/Drugs.
   - [ ] k. Electronic / Electric Goods (Computer/Laptop, TAB, Printer, UPS, Generator, etc.).
   - [ ] l. Furniture / Wood & Others.
   - [ ] m. Motor Garage or Workshop
   - [ ] n. Advertisement of Newspaper or Magazine or Private Television Channel or Private Radio Station or any Web Site
   - [ ] o. Others (please specify): __________________________________________________________

I do hereby declare that the above information and data are true. I also declare that I will abide by all the guidelines relating to enlistment of Research, Training and Management (RTM) International.

Full Name: ________________________________ Signature with seal and Date ________________________________